



# Certificate Course on Diabetology, 29<sup>th</sup> batch

## Distance Learning Program

### ACADEMIC CALENDAR

#### Session: January to June 2019

Date	Events	Place
01/02/19	Introduction Tutorial on Module 1	RTC
08/02/19	Tutorial on Module 2	RTC
22/02/19	Tutorial on Module 3	RTC
08/03/19	Tutorial on Module 4	RTC
22/03/19	Tutorial on Module 5	RTC
29/03/19	Assessment of TMA 1 and Submission of TMA 1 mark sheet	RTC
05/04/19	Tutorial on Module 6	RTC
	Assessment of Repeat TMA 1 (For RTCs of Dhaka) at 8.00 am, RTCs outside Dhaka in respective RTC	R-246
19/04/19	Tutorial on Module 7	RTC
03/05/19	Tutorial on Module 8	RTC
17/05/19	Tutorial on Module 9	RTC
24/05/19	Tutorial on Module 10	RTC
14/06/19	Assessment of TMA 2	RTC
	Course Evaluation by the <b>Students</b> Submission of <b>TMR</b> and Course Evaluation by the <b>Tutors</b>	R-246
21/06/19	Assessment of Repeat TMA 2 (For RTCs of Dhaka) at 8.00 am, RTCs outside Dhaka in respective RTC	R-246
<b>List of candidates eligible for E.C.E. will be displayed on 27.06.19</b>		Website & Notice board
<b>Admit card issue:</b> From 01.07.19 to 08.07.19 for Dhaka RTCs ; From 01.07.19 to 10.07.19 for outside RTCs and From 05.07.19 to 10.07.19 for irregular students.		DLP office (Room-331)
12.07.19	<b>ECE (End Course Examination)</b>	<b>Dhaka</b>

NB. RTC- Regional Tutorial Center; TMA - Tutor marked Assignment



**Prof. Tofail Ahmed**  
Chief Executive officer (CEO)



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### **Interactive Workshop Schedule** **Session: January to June 2019** **Venue: Room-314, Second Floor, BIRDEM**

Date	Morning (8.30 AM)	Evening (2.30 PM)
12.04.19	Coordinator: Dr. Faria Afsana RTC- 1,3,5,13,15,29,30	Coordinator: Dr. Hasan Ali Choudhury RTC-2,4,6,8,14,27,28
26.04.19	Coordinator: Prof. Tofail Ahmed RTC-7,9, 11, 17,19,33A°,33B	Coordinator: Dr. Tareen Ahmed RTC-10, 12, ,18, 20, 22, 31,32
10.05.19	Coordinator: Prof. S.M. Ashrafuzzaman RTC—21, 23, 25,34A,34B, 37	Coordinator: Dr. Bishwajit Bhowmik RTC- 16, 24,26,35,36

Respective Tutors should be present in the training workshop as per calendar



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### **Clinical Schedule**

**Session: January to June 2019**

#### Morning RTCs

Date	Dr. Kazi Nazmul Hossain W-133	Dr. Suraiya Naznin W-113
15.02.19	RTC-25	
01.03.19	RTC-01	RTC-03
15.03.19	RTC-05	RTC-07
29.03.19	TMA 1	TMA 1
12.04.19	RTC-09	RTC-11
26.04.19	RTC-13	RTC-15
10.05.19	RTC-17	RTC-19
31.05.19	RTC-21	RTC-23
14.06.19	TMA 2	TMA 2
21.06.19		
12.07.19	ECE	ECE

#### Evening RTCs

Date	Dr. Rusda Sharmin Binte Rouff W-133	Dr. Azimunessa Sheuli W-113
15.02.19	RTC-26	
01.03.19	RTC-02	RTC-04
15.03.19	RTC-06	RTC-08
29.03.19	TMA 1	TMA 1
12.04.19	RTC-10	RTC-12
26.04.19	RTC-14	RTC-16
10.05.19	RTC-18	RTC-20
31.05.19	RTC-22	RTC-24
14.06.19	TMA 2	TMA 2
21.06.19		
12.07.19	ECE	ECE

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### **PRACTICAL SCHEDULE**

#### **Session: January to June 2019**

#### **Morning RTCs**

<b>Date</b>	<b>Glucometer</b>	<b>Anthropometry</b>	<b>Insulin</b>	<b>Foot</b>
<b>01/02/19</b>	<b>1,3,5</b>	<b>7,9,11</b>	<b>13,15,17</b>	<b>19,21,23,25</b>
<b>08/02/19</b>	<b>19,21,23,25</b>	<b>1,3,5,</b>	<b>7,9,11</b>	<b>13,15,17</b>
<b>22/02/19</b>	<b>13,15,17</b>	<b>19,21,23,25</b>	<b>1,3,5,</b>	<b>7,9,11</b>
<b>08/03/19</b>	<b>7,9,11</b>	<b>13,15,17</b>	<b>19,21,23,25</b>	<b>1,3,5,</b>
<b>05/4/19</b>	<b>1,3,5,</b>	<b>7,9,11</b>	<b>13,15,17</b>	<b>19,21,23,25</b>
<b>19/04/19</b>	<b>19,21,23,25</b>	<b>1,3,5,</b>	<b>7,9,11</b>	<b>13,15,17</b>
<b>03/05/19</b>	<b>13,15,17</b>	<b>19,21,23,25</b>	<b>1,3,5,</b>	<b>7,9,11</b>
<b>17/05/19</b>	<b>7,9,11</b>	<b>13,15,17</b>	<b>19,21,23,25</b>	<b>1,3,5</b>

#### **Evening RTCs**

<b>Date</b>	<b>Glucometer</b>	<b>Anthropometry</b>	<b>Insulin</b>	<b>Foot</b>
<b>01/02/19</b>	<b>2,4,6,8</b>	<b>10,12,14</b>	<b>16,18,20</b>	<b>22,24, 26</b>
<b>08/02/19</b>	<b>22,24,26</b>	<b>2,4,6,8</b>	<b>10,12,14</b>	<b>16,18,20</b>
<b>22/02/19</b>	<b>16,18,20</b>	<b>22,24,26</b>	<b>2,4,6,8</b>	<b>10,12,14</b>
<b>08/03/19</b>	<b>10,12,14</b>	<b>16,18,20</b>	<b>22,24,26</b>	<b>2,4,6,8</b>
<b>05/4/19</b>	<b>2,4,6,8</b>	<b>10,12,14</b>	<b>16,18,20</b>	<b>22,24,26</b>
<b>19/04/19</b>	<b>22,24,26</b>	<b>2,4,6,8</b>	<b>10,12,14</b>	<b>16,18,20</b>
<b>03/05/19</b>	<b>16,18,20</b>	<b>22,24,26</b>	<b>2,4,6,8</b>	<b>10,12,14</b>
<b>17/05/19</b>	<b>10,12,14</b>	<b>16,18,20</b>	<b>22,24,26</b>	<b>2,4,6,8</b>



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**Roster for Coordinators**  
**Session: January to June 2019**

**Calendar for Carry on Class**  
**Session: January to June 2019**

08/02/19	Module 1	Prof.Md. Faruque Pathan	Dr.Md. Rafiqul Islam
22/02/19	Module 2	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
08/03/19	Module 3	Prof. Md. Faruque Pathan	Dr.Md. Rafiqul Islam
22/03/19	Module 4	Dr. Md. Rafiqul Islam	Prof.Md. Faruque Pathan
29/03/19	TMA1	Prof.Md. Faruque Pathan	
05/04/19	Module 5	Prof. Md. Faruque Pathan	Dr.Md. Rafiqul Islam
19/04/19	Module 6	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
03/05/19	Module 7	Prof. Md. Faruque Pathan	Dr.Md. Rafiqul Islam
17/05/19	Module 8	Dr. Md. Rafiqul Islam	Prof.Md. Faruque Pathan
24/05/19	Module 9	Prof. Md. Faruque Pathan	Dr.Md. Rafiqul Islam
14/06/19	TMA2	Dr. Md. Rafiqul Islam	
21/06/19	Module 10	Dr. Md. Rafiqul Islam	Prof. Md. Faruque Pathan

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### **PRACTICAL SCHEDULE for Outside RTCs** **Session: January to June 2019**

<b>Practical</b>	<b>Anthropometry</b>	<b>Insulin</b>	<b>Glucometer</b>	<b>Foot</b>
<b>Date</b>	<b>01.02.19</b>	<b>08.02.19</b>	<b>22.02.19</b>	<b>08.03.19</b>
<b>Date</b>	<b>05.04.19</b>	<b>19.04.19</b>	<b>03.05.19</b>	<b>17.05.19</b>



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### Tutorial Instructions (For Tutors and Students)

- Tutorials at RTC (Regional Tutorial Center) should begin at 8.30 am (Morning session) & 2.30 pm (Evening session), & continue for at least two & a half hours. It should not be lengthened too much.
- Tutor will collect & return his/her Teaching Materials with Attendance sheet personally before every Tutorial from/to the Center. Tutors outside Dhaka will return attendance sheet soon after the TMA-2.
- **If any Tutor is unable to be present on due date/time, he/she will involve the assigned Asst. Coordinator/Additional Coordinator in advance to make an alternative arrangement, so that the schedule in the Calendars is not affected.**
- If any Student fails to attend a Tutorial, he/she can avail the opportunity of a 'Carry-on Tutorial' on the next scheduled date, in the opposite shift at room no 314.
- **Students must not be absent from more than 1-Tutorial / 1-Tutorial + 1-Carry-on / 2-Carry-ons to enable him/herself eligible for ECE.**
- In each Tutorial, there should be thorough discussion on the Chapter, which the Students were supposed to read at home earlier. Students should come to RTC with the 'Home-based Activities' & 'Practical Projects' completed. Students will complete the 'Tutor Marked Tasks' at Tutorial as per schedule. Lastly, Tutor will give some light on the next chapter. Discussion should not deviate much from the course material.
- Make the Students able to translate Theory into Clinical Practice (prescription writing).
- The 'Practical Exams/Procedures' should be completed by respective Tutor at the RTC as per Practical Calendar.
- Students must have to be present at 'Clinical Sessions' in Hospital & 'Workshop (Hands on Training)' as per schedule.
- 'TMA-1 & TMA-2 (Tutor Marked Assignment)' should be conducted by the respective Tutor at RTC. Tutor must ensure that the result of TMAs is given to the Student individually & enter it into the Attendance sheet.
- For unsuccessful & absent candidates, 'Repeat TMA-1 & TMA-2' of RTCs of Dhaka will be conducted Centrally at room no 227. Repeat TMA-1 & 2 of outside RTCs will be conducted at respective RTCs.
- 'Evaluation of the Course' by the Student is to be done at Center at room no 227 as per schedule.
- 'TMR (Tutor Marked Rating)' should be properly done by the Tutor & enter it into the backside of the Attendance sheet at the end of the course. This will certify a Student for appearing in ECE.
- **Successful completion of TMA-1 & TMA-2, fulfillment of required attendance & TMR are mandatory for eligibility in the 'ECE (End Course Exam)'.**
- ECE will be held as per schedule. Students must pass (obtain minimum of 50% mark) in Theoretical & Practical (OSCE & OSPE- Objective Structured Clinical & Practical Exam) parts individually.
- **There will be no change of RTC/shift during the course.**
- **The course must be completed within 2 years from the date of 1<sup>st</sup> Tutorial.**
- **Unsuccessful/absent candidates of ECE will have to fill-up Re-examination Form in room no 339, BIRDEM, by 30.11.17.**
- Please visit [www.badas-dlp.org](http://www.badas-dlp.org) for continuous updates.

- **Prof. Tofail Ahmed**
- **CEO**