Certificate Course on Diabetology, 25th batch

Distance Learning Program

ACADEMIC CALENDAR
Session: January to June 2017

Name of student _____

Student ID _____ **RTC** _____

Date	Events	Place
27.01.17	Tutorial on Module 1	RTC
10.02.17	Tutorial on Module 2	RTC
24.02.17	Tutorial on Module 3	RTC
10.03.17	Tutorial on Module 4	RTC
24.03.17	Tutorial on Module 5	RTC
31.03.17	Assessment of TMA 1 and Submission of TMA 1 mark sheet	RTC
07.04.17	Tutorial on Module 6	RTC
	Assessment of Repeat TMA 1(For RTCs of Dhaka) at 8.30 am, RTCs outside Dhaka in respective RTC	R-227
21.04.17	Tutorial on Module 7	RTC
05.05.17	Tutorial on Module 8	RTC
19.05.17	Tutorial on Module 9	RTC
02.06.17	Tutorial on Module 10	RTC
09.06.17	Assessment of TMA 2	RTC
	Course Evaluation by the **Students** Submission of **TMR** and Course Evaluation by the **Tutors**	R-227
16.06.17	Assessment of Repeat TMA 2 (For RTCs of Dhaka) at 8.30 am, RTCs outside Dhaka in respective RTC	R-227
List of candidates eligible for E.C.E. will be displayed on 22.06.17		Website & Notice board
Admit card issue for ECE from 01.07.17 to 06.07.17		DLP office (Room-339)
14.07.17	ECE (End Course Examination)	**Dhaka**

NB. RTC- Regional Tutorial Center; TMA - Tutor marked Assignment

Prof. Tofail Ahmed
Course Coordinator

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Workshop (Hands on Training) Schedule
Session: January to June 2017
Venue: Room-312

Date	Morning (8.30 AM)	Evening (2.30 PM)
14.04.17	Coordinator: Dr. S.M.Ashrafuzzaman RTC-1,3,5,7,9,27,29	Coordinator: Prof. Tofail Ahmed RTC-2,4,6,8,10,28,30
28.04.17	Coordinator:: Dr. Tareen Ahmed RTC-11,13,15, 21,23,31,33(A)	Coordinator: Dr. Hasan Ali Choudhury RTC- 12,14,16, 22,24, 32
12.05.17	Coordinator:: Dr. Faria Afsana RTC-17,19, 25, 33(B), 35,	Coordinator: Dr. Bishwajit Bhowmik RTC- 18,20, 34,36, 37

Respective Tutors should be present in the training workshop as per calendar

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Clinical Schedule

Session: January to June 2017

Morning RTCs

Date	Dr. Saghir Abdur Rahim W-113	Dr. Kazi Nazmul Hossain W-133
17.02.17		RTC-25
03.03.17	RTC-5	RTC-7
17.03.17	RTC-9	RTC-11
07.04.17	Assessment of Repeat TMA 1	Assessment of Repeat TMA 1
14.04.17	RTC-13	RTC-15
28.04.17	RTC-17	RTC-19
12.05.17	RTC-21	RTC-23
26.05.17	RTC-1	RTC-3
14.07.17	ECE	ECE

Evening RTCs

Date	Dr. Azimunessa Sheuli W-113	Dr. Sultana Marufa Shefin W-133
17.02.17		
03.03.17	RTC-6	RTC-8
17.03.17	RTC-10	RTC-12
14.04.17	RTC-14	RTC-16
28.04.17	RTC-18	RTC-20
12.05.17	RTC-22	RTC-24
26.05.17	RTC-2	RTC-4
16.06.17	Assessment of Repeat TMA 2	Assessment of Repeat TMA 2
14.07.17	ECE	ECE

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Tutorial Instructions (For Tutors and Students)

- Tutorials at RTC (Regional Tutorial Center) should begin at 8.30 am (Morning session) & 2.30 pm (Evening session), & continue for at least two & a half hours. It should not be lengthened too much.
- Tutor will collect & return his/her Teaching Materials with Attendance sheet personally before every Tutorial from/to the Center. Tutors outside Dhaka will return attendance sheet soon after the TMA-2.
- **If any Tutor is unable to be present on due date/time, he/she will involve the assigned Asst. Coordinator/Additional Coordinator in advance to make an alternative arrangement, so that the schedule in the Calendars is not affected.**
- If any Student fails to attend a Tutorial, he/she can avail the opportunity of a 'Carry-on Tutorial' on the next scheduled date, in the opposite shift at room no 312.
- **Students must not be absent from more than 1-Tutorial / 1-Tutorial + 1-Carry-on / 2-Carry-ons to enable him/herself eligible for ECE.**
- In each Tutorial, there should be thorough discussion on the Chapter, which the Students were supposed to read at home earlier. Students should come to RTC with the 'Home-based Activities' & 'Practical Projects' completed. Students will complete the 'Tutor Marked Tasks' at Tutorial as per schedule. Lastly, Tutor will give some light on the next chapter. Discussion should not deviate much from the course material.
- Make the Students able to translate Theory into Clinical Practice (prescription writing).
- The 'Practical Exams/Procedures' should be completed by respective Tutor at the RTC as per Practical Calendar.
- Students must have to be present at 'Clinical Sessions' in Hospital & 'Workshop (Hands on Training)' as per schedule.
- 'TMA-1 & TMA-2 (Tutor Marked Assignment)' should be conducted by the respective Tutor at RTC. Tutor must ensure that the result of TMAs is given to the Student individually & enter it into the Attendance sheet.
- For unsuccessful & absent candidates, 'Repeat TMA-1 & TMA-2' of RTCs of Dhaka will be conducted Centrally at room no 227. Repeat TMA-1 & 2 of outside RTCs will be conducted at respective RTCs.
- 'Evaluation of the Course' by the Student is to be done at Center at room no 227 as per schedule.
- 'TMR (Tutor Marked Rating)' should be properly done by the Tutor & enter it into the backside of the Attendance sheet at the end of the course. This will certify a Student for appearing in ECE.
- **Successful completion of TMA-1 & TMA-2, fulfillment of required attendance & TMR are mandatory for eligibility in the 'ECE (End Course Exam)'.**
- ECE will be held as per schedule. Students must pass (obtain minimum of 50% mark) in Theoretical & Practical (OSCE & OSPE- Objective Structured Clinical & Practical Exam) parts individually.
- **There will be no change of RTC/shift during the course.**
- **The course must be completed within 2 years from the date of 1st Tutorial.**
- **Unsuccessful/absent candidates of ECE will have to fill-up Re-examination Form in room no 339, BIRDEM, by 31.05.17.**
- Please visit **www.badas-dlp.org** for continuous updates.

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PRACTICAL SCHEDULE
Session: January to June 2017

Morning RTCs

Date	Glucometer	Anthropometry	Insulin	Foot
10.02.17	1,3,5	7,9,11	13,15,17	19,21,23,25
24.02.17	19,21,23,25	1,3,5,	7,9,11	13,15,17
10.03.17	13,15,17	19,21,23,25	1,3,5,	7,9,11
24.03.17	7,9,11	13,15,17	19,21,23,25	1,3,5,
07.04.17	1,3,5,	7,9,11	13,15,17	19,21,23,25
21.04.17	19,21,23,25	1,3,5,	7,9,11	13,15,17
05.05.17	13,15,17	19,21,23,25	1,3,5,	7,9,11
19.05.17	7,9,11	13,15,17	19,21,23,25	1,3,5

Evening RTCs

Date	Glucometer	Anthropometry	Insulin	Foot
10.02.17	2,4,6,8	10,12,14	16,18,20	22,24
24.02.17	22,24	2,4,6,8	10,12,14	16,18,20
10.03.17	16,18,20	22,24	2,4,6,8	10,12,14
24.03.17	10,12,14	16,18,20	22,24,	2,4,6,8
07.04.17	2,4,6,8	10,12,14	16,18,20	22,24
21.04.17	22,24,	2,4,6,8	10,12,14	16,18,20
05.05.17	16,18,20	22,24	2,4,6,8	10,12,14
19.05.17	10,12,14	16,18,20	22,24	2,4,6,8

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Calendar for Carry on Class
Session: January to June 2017

Date	Module	Morning	Evening
10.02.17	Module 1	Prof.Md. Faruque Pathan	Dr.Md. Rafiqul Islam
24.02.17	Module 2	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
10.03.17	Module 3	Prof.Md. Faruque Pathan	Dr.Md. Rafiqul Islam
24.03.17	Module 4	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
07.04.17	Module 5	Prof.Md. Faruque Pathan	Dr.Md. Rafiqul Islam
21.04.17	Module 6	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
28.04.17	Workshop	Prof.Md. Faruque Pathan	
05.05.17	Module 7	Prof.Md. Faruque Pathan	Dr.Md. Rafiqul Islam
12.05.17	Workshop	Dr.Md. Rafiqul Islam	
19.05.17	Module 8	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
02.06.17	Module 9	Prof.Md. Faruque Pathan	Dr.Md. Rafiqul Islam
09.06.17	Module 10	Dr.Md. Rafiqul Islam	Prof.Md. Faruque Pathan
14.07.17	ECE (End Course Examination)		

Prof. Tofail Ahmed
Course Coordinator